



**Sunset Ridge Country Club**  
Northfield, IL 60093  
**Equipment Manager**

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*Sunset Ridge Country Club* is seeking a driven individual who takes ownership of the equipment and maintenance shop and takes pride in his or her work. The EM will oversee a comprehensive preventative maintenance program, and report directly to the Golf Course Superintendent. Candidates should recognize the importance of communication in the workplace and have the ability to instruct and train co-workers regarding preventative maintenance and the proper cleaning and safe operation of equipment. Other qualifications include:

- Working knowledge of light and heavy maintenance equipment and automotive apparatuses
- Skill in the use of a variety of equipment repair tools, and the making of various types of mechanical repair including welding and the fabrication of tools and parts
- Working knowledge of the theory, care, and operation of internal combustion engines and mowing equipment
- Working knowledge of the hazards and safety precautions of the profession
- Ability to move heavy objects
- Ability to diagnose mechanical troubles and determine appropriate maintenance work
- Ability to communicate effectively and keep business records
- Knowledge of and/or ability to play the game of golf and understand how job performance affects the playing conditions of the golf course
- Ability to work 45-55 hours per week in-season, including Holidays and other special dates for tournaments as directed by the Superintendent
- Possession of a valid driver's license

The Equipment Manager is critical to the successful operation of Sunset Ridge Country Club. As a key member of the team, you will be highly valued and well-respected. The EM will encompass everything from spatial development of the shop, ordering and managing parts inventories, fuel reserves and managing staff within the shop. More times than not, the EM will serve as the lead trainer for new equipment operators, so once again, good communication skills are essential.

**Essential Functions:**

- Maintains all golf course equipment in excellent working condition
- Oversees the shop maintenance area, maintaining a clean and organized work environment
- Keeps a complete set of records for equipment and parts inventory purchases, equipment conditions, costs of repairs and preventive maintenance for all equipment
- Performs routine equipment performance spot checks on the golf course
- Performs precise adjustment of cutting units daily
- Develops and ensures compliance with safety procedures for equipment and maintenance buildings
- Creates, implements, and oversees an annual winter equipment maintenance schedule

**Additional Duties:**

- Ensure cleanliness and organization of all shop areas
- Communicate effectively and appropriately with departmental employees, vendors, and members of the Club
- Assist in new employee onboarding and training
- Remains up-to-date with maintenance procedures and equipment through continuing education as budgeted and approved by the Superintendent
- Assist with snow plowing/removal operations during the off season

- Assist grounds maintenance personnel with various duties on the golf course
- Perform other tasks as directed by the Superintendent

**Compensation and Benefits:**

- \$35-\$38/hr DOE plus overtime
- Performance Bonus
- Health, Dental, Vision and Life Insurance Coverage
- Club Sponsored 401K Retirement Program
- Vacation Entitlement
- Meals
- Uniforms
- Golf Privileges
- Pro Shop discounts

For further information on the position, please forward your professional resume to:

**Peter Killian**

Golf Course Superintendent

**Sunset Ridge Country Club**

pckillian@gmail.com